

FINANCE AND STAFFING PORTFOLIO HOLDER'S MEETING

TUESDAY, 20 JUNE 2017

DECISIONS

Set out below is a summary of the decisions taken at the Finance and Staffing Portfolio Holder's Meeting held on Tuesday, 20 June 2017. Decisions made by the Portfolio Holder will be subject to call-in. Recommendations made to the Cabinet or to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Wilma Wilkie.

1. COMMUNITY CHEST: FUNDING APPLICATIONS

The Finance and Staffing Portfolio Holder **agreed** the following Community Chest funding:

Name of Applicant	Project Description	Total cost of project (£)	Total Awarded (£)
St Mary the Virgin Church	Purchase of materials to create a Community Peace Garden	£8,597.00	£805.88
Fen Drayton Parish Council	Purchase of notice board to be placed at the west end of the village	£2,023.68	£1,000.00
Cherry Hinton Baptist Church	Replacement chairs for the Family Centre	£905.76	£452.88
Linton Heights Junior School	Purchase of Forest School equipment	£991.98	£797.86
Melbourn Amateur Dramatics Society	Purchase of two stand alone spot lights to improve the lighting in the performance hall and a graphic equaliser to eliminate feedback from the sound system.	£987.00	£987.00
Smarties Pre School	Creation of a sensory garden. Including a new surface, wind chimes, wooden play features including an imaginative play kitchen.	£2866.29	£1,000.00
Hinxton Parish Council	Purchase & installation of a set of baby swings for the playground	£2329.20	£1,000.00
Hardwick Pre- school	Replacement of rotten decking.	£2,500	£1,000.00
Hardwick Play Parks Group	Purchase of a 'Tango Swing' as part of the redevelopment of the play area	£22,420.42	£1,000.00
Power 2 Inspire	Purchase of specialist sports equipment	£797.89	£398.95
Bethel Baptist Church	Purchase of a combined Electric Cooker/Microwave and hob for the kitchen as part of the kitchen refurbishment	£8,000	£1,000.00
Green Minds	Gardening project to help people to recover from a range of health problems by increasing social	£1,400.00	£890.00

	networks and self confidence.		
Great Shelford Playscape	Construction of a bridge across a ditch as part of the transformation of the copse into a den building space with trails. This will make the area accessible for pushchairs and wheelchairs	£1,519.00	£1,000.00
1 st Orwell Guides	Purchase of new lightweight tents	£600.00	£600.00

The Finance and Staffing Portfolio Holder **refused** the following applications:

Name of Applicant	Project Description	Total cost of project (£)	Total Awarded (£)	Reason for Refusal
Meadow Primary School	Purchase and installation of a Willow Structure for the children to play in and improve the grounds	£938.40	0	Does not comply with the Community Chest criteria
Coton Primary School	Purchase of folding exhibition display boards and cotton bags to support the start up of the Great Plastics Quest project	£1,386.40	0	Does not comply with the Community Chest criteria

The Finance and Staffing Portfolio Holder **deferred** the following applications:

Name of Applicant	Project Description	Total cost of project (£)	Total Awarded (£)	Reason for Deferral
Horseheath Cricket Club	Repair and replace the windows in the pavilion and equipment to maintain the playing field	£4750.00	Pending	Further information needed
Stepping Stones	Breakfast & After School Club	£2310.00	Pending	Further information needed
ICU Steps Cambridge	Set up costs for a support group for families of patients who have been admitted to ICU & ex patients suffering from PTSD	£868.00	Pending	Further information needed

Options Considered: The Finance and Staffing Portfolio Holder may consider all applications for funding that are set out in Appendix A of the report and:

- (a) award the amount of funding requested
- (b) award an alternative amount of funding, including zero funding, or
- (c) defer a decision if further information is required from grant applicants.

Reason For Decision:

The Portfolio Holder has responsibility to approve policies and criteria for the approval of grant schemes under which no award exceeds level one (£5,000).

The Portfolio Holder makes all decisions regarding grant funding unless there is a conflict of interest. On 17 July 2014 the Leader agreed to make decisions on future Community Chest applications at Portfolio Holder meetings. The responsibility for grants was transferred to the Finance and Staffing Portfolio Holder in May 2016.

2. APPRENTICESHIPS

The Finance and Staffing Portfolio Holder:

- (a) Received and noted a report setting out details of the Government's new Apprentice Scheme and apprenticeship levy; and
- (b) Approved the Council's 4 year Apprenticeship Strategy.

Options Considered:

Non specified.

Reason For Decision: The Strategy results in the authority incurring expenditure which is, or the making of savings which are, significant, having regard to the Council's budget for the service functions to which the decision relates.